



Robert Norris, Chairman  
Donald Komito, Vice Chairman  
Christine M. Sardina, Commissioner  
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Dear Business Partner:

As we continue to closely monitor the spread of COVID-19 and the pace at which confirmed cases nationally, and in Florida are increasing exponentially, we recognize the sense of duty to follow recommendations by health officials to implement social distancing. **In response to the current situation, we've implemented our staff telecommuting plan which takes effect on Monday, March 23, 2020 and will remain in place until further notice.** These precautionary measures have been taken to limit the potential spread of COVID-19 internally, and give staff more control over their own health, which will ensure we maintain our ability to serve our residents, clients and business partners for the long term.

We recognize that maintaining regular business hours fully staffed with office personnel is the norm, but we are now in uncharted waters and must make operational decisions in real time based on the latest facts. Staff will replace in person meetings with Section 8 participants and public housing residents with telephone and email communications. We are in constant contact with the Department of Housing and Urban Development (HUD) to get the latest information on reporting deadlines and possible changes in housing programs that impact public housing residents and Section 8 participants. All telephone calls to our offices will be returned by staff and emails will be responded to.

**Please call the office if you need assistance at 239.997.6688.**

Sincerely,

Marcus D. Goodson  
Executive Director